



STATE OF INDIANA

Mike Braun, Governor

DEPARTMENT OF ADMINISTRATION

Commissioner's Office

Indiana Government Center South
402 West Washington Street, Room W462
Indianapolis, IN 46204

Award Recommendation Letter

Date: August 12, 2026

To: Mike Huth, Category Director - Health and Human Services
Indiana Department of Administration

From: Kristine Kruger, Procurement Consultant
Indiana Department of Administration

Subject: Negotiated Bid 26-87395
ICI Purchase/Lease Digital Printer for Wabash Valley Facility

Recommendation of Award for a one-time purchase with an estimated amount of \$184,194.00 AMOUNT.

Based on the evaluation of the responses received for Negotiated Bid 26-87395, Ricoh U.S.A Inc is recommended for award to provide Digital Printer for the Indiana Correctional Industries. Terms of this recommendation are outlined in this letter.

The State received bids from one (1) Respondents:

- Ricoh U.S.A

The solicitation was issued as a Negotiated Bid for a one-time purchase of the following line items in Table 1:

Table 1

LINE ITEM	ITEM/DESCRIPTION	UOM	Quantity
1	Digital Printer Outputs up to 95 ppm with the Productivity Upgrade Kit Monthly volumes up to 240,000 pages 2400 × 4800 dpi resolution with VCSEL Technology Support for oversized sheets up to 13" × 49.6" Auto-duplex up to 13" × 38" Print on media from 40 – 470 gsm 16,200-sheet maximum paper capacity Inline, near-line and offline finishing options	EA	1

Bid Summary

The bids were evaluated according to the criteria established in the bid documents and their adherence to requirements.

Award Summary

The State awarded to the overall lowest bidder meeting all specification requirements. The evaluation details are listed in Table 2 below.

Table 2 - Total Bid Amount

Bidder	Total Bid Amount	Met all Specifications
Ricoh U.S.A	184,194.00	YES

During the course of evaluation, the State scrutinized the bids to determine the viability of the proposed business solution to meet the needs of the State. The Indiana Department of Administration evaluated the bids based on the stipulated criteria outlined in the bid documents.

Pending successful negotiations, there will be a one-time purchase made with Ricoh U.S.A.

Signed by:

Mike Huth, Category Director - Health and Human Services

DC845F9289414C0...
Mike Huth, Category Director - Health and Human Services